

MASSACHUSETTS BAY TRANSPORTATION AUTHORITY
Invites applications for the position of:
Resident Engineer, Capital Delivery

JOB SUMMARY:

The Resident Engineer will supervise the inspection and technical work performance of major MBTA Capital Delivery projects.

DUTIES & RESPONSIBILITIES:

- Supervise and instruct assigned construction inspectors and other field staff.
- Conduct field inspections and investigations, ensuring the effective performance of construction activities as well as their conformance with project plans and specifications.
- Check construction records and document progress to identify project schedules and cost problem areas, making recommendations as needed.
- Oversee project work in accordance with, but not limited to, the Resident Engineer's Manual, Project Controls Manual and Change Order Guidelines.
- Confer with contractor representatives, MBTA, State and other officials concerning construction work.
- Hold periodic conferences with project personnel to review work plans and individual responsibility.
- Conduct regular safety inspection "walk downs."
- Recommend approval of variations from plans and specifications.
- Coordinate installation activities.
- Review technical correspondence with contractors to check technical accuracy and promptness of payments.
- Ensure budgetary goals are met and that all work is performed in a timely and cost effective manner.
- Ability to obtain necessary certifications to advance the construction process as well as to ensure proper project closeout.
- Drive a company or personal vehicle to visit work sites.
- Respond to emergencies, either directly or through subordinates, on a twenty-four (24) hour, seven (7) day per week basis.
- Respond to each inquiry, whether from a customer, vendor or co-worker in a courteous and professional manner.
- Uphold the rights and interests of the Authority while building and maintaining an effective relationship with employees.
- Assist in the management of a workforce by ensuring the fair and consistent application and strict adherence to the Authority's rules, regulations, collective bargaining agreements (if applicable) and policies of the Authority including the EEO, Anti-Discrimination and Anti-Harassment and Anti-Retaliation policies.
- Perform related duties and projects as assigned.

MINIMUM REQUIREMENTS/QUALIFICATIONS:

- A Bachelor's degree in Construction Management, Engineering or a related field from an accredited institution.
- Four (4) years of experience in heavy construction, with experience directing work on commercial and/or large scale construction projects.
- Related experience in a supervisory capacity.
- Effective organizational, multi-tasking, time management and interpersonal skill.
- Proficient in Word, Excel, PowerPoint or Database applications.
- The ability to pass a Criminal Offender Record Information (CORI) check, background screenings, and the MBTA's medical requirements, including a physical examination and drug and alcohol screening.
- The ability to effectively communicate with regulatory agencies, community organizations and others on technical and sensitive matters.
- Excellent customer service and conflict resolution skills.
- The ability to provide internal and external customers with a courteous and professional experience.
- Have a satisfactory work record including overall employment, job performance, discipline and safety records. For internal candidates, the aforementioned applies to the two (2) years immediately prior to the closing date of the posting. Infractions and/or offenses occurring after the closing of the posting and before the filling of a vacancy may preclude a candidate from consideration.
- The ability to work any and all shifts and/or locations as assigned or directed.
- Respond, either directly or through subordinates to emergencies on a twenty-four (24) hour, seven (7) seven day per week basis.
- The ability to supervise and work effectively with a diverse workforce.

SUBSTITUTIONS INCLUDE:

A high school diploma or equivalent (G.E.D.) from an accredited institution with the ability to comprehend, communicate and respond to instructions, orders, signs, notices, inquiries, etc. in English and additional years of experience in heavy construction, with experience directing work on commercial and/or large scale construction projects may be substituted for the degree requirement.

Preference: A Bachelor's degree in Construction Management, Engineering, or a related field from an accredited institution; and/or experience with transit industry heavy construction.

JOB #:	TBD
POSTING DATE:	Continuous
SALARY:	\$86,037.00-\$101,562.00
DEPT:	Capital Delivery

The above statements are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of employees assigned to this job. The Authority is advertising the above vacancy notice as a matter of policy without waiving any rights under the law or establishing a precedent. Further, the Authority reaffirms its right to select candidates from any source. The MBTA/MASSDOT is an Affirmative Action/Equal Opportunity Employer. If you are a person with a disability and need this posting in an alternate format, such as Brailled, large printed or audio, please contact the Americans with Disabilities Act Coordinator at 8573688744. If this information is needed in another language, please contact the MassDOT Title VI Specialist at 8573688580.

Si necesita esta información en otro idioma, por favor contacte al especialista de MassDOT del Título VI al 8573688580. Caso esta informação seja necessária em outro idioma, favor contar o Especialista em Título VI do MassDOT pelo telefone 8573688580. 如果需要使用其它語言了解信息, 請聯繫馬薩諸塞州交通部 (MassDOT) 民權法案第六章專員, 電話 8573688580.

APPLICATIONS MAY BE FILED ONLINE AT: Position #161618312/B/2016 Job Bulletin <http://agency.governmentjobs.com/mbta/default.cfm?action=jobbulletin&JobID=16048713/4>

APPLICATIONS MAY BE FILED ONLINE AT:

<http://www.mbta.com> 10 Park Plaza Room 4810, Boston, MA 02116, 6172225855.